



ADUR & WORTHING  
COUNCILS

## Adur & Worthing Joint Overview and Scrutiny Committee Work Programme - 2023/2024

Joint Overview and Scrutiny Committee - 30 January 2024  
Worthing Town Hall

<u>AGENDA ITEM</u>	<u>AUTHORITY</u>	<u>REPORT AUTHOR</u>	<u>EXECUTIVE MEMBERS/OFFICERS TO ATTEND</u>	<u>CHANGE TO ORIGINAL WORK PROGRAMME?YES/NO/REASON AND STATUS OF ITEM</u>
Interview with Worthing Deputy Leader <b>Reason for Scrutiny -</b> To consider and question the Cabinet Member on issues within the Portfolio.	Worthing	Director for Sustainability & Resources	Cabinet Member	No Green

<p>Interview with Adur Cabinet Member for Finance &amp; Resources</p> <p><b>Reason for Scrutiny</b> - To consider and question the Cabinet Member on issues within the Portfolio.</p>	Adur	Director for Sustainability & Resources	Cabinet Member	No Green
<p>Interview with the Adur Cabinet Member Environment &amp; Leisure</p> <p><b>Reasons for Scrutiny</b> - To consider and question the Cabinet Member on issues within the Portfolio.</p>	Adur	Director for Sustainability & Resources	Cabinet Member	Yes. Item originally scheduled for 2 November meeting which was cancelled.
<p>Interview with Worthing Cabinet Member for Culture &amp; Leisure</p> <p><b>Reasons for Scrutiny</b> - To consider and question the Cabinet Member on issues within the Portfolio.</p>	Worthing	Director for Sustainability & Resources	Cabinet Member	Yes. Item originally scheduled for 2 November meeting which was cancelled.
<p>Update on the delivery of Our Plan and interview with Chief Executive -</p> <p><b>Reason for Scrutiny</b> - To question the Chief Executive on the progress in delivering the objectives in 'Our Plan'</p>	Joint	Director for Sustainability & Resources covering report	Chief Executive	Yes. Item added at the request of JOSOC on 6 July 2023. Item originally scheduled in for 30 November meeting but subsequently deferred to January to enable fuller discussion with the Sussex Police & Crime Commissioner at the November meeting.

Review of JOSC Work Programme	Joint	Director for Sustainability & Resources	No	No
-------------------------------	-------	---	----	----

**Joint Overview and Scrutiny Committee - 7 March 2024  
Worthing Town Hall**

<u>AGENDA ITEM</u>		<u>REPORT AUTHOR</u>	<u>EXECUTIVE MEMBERS/OFFICERS TO ATTEND</u>	<u>CHANGE TO ORIGINAL WORK PROGRAMME?YES/NO/REASON AND STATUS OF ITEM</u>
Interview with Worthing Cabinet Member for Regeneration <b>Reason for Scrutiny</b> - To consider and question the Cabinet Member on issues within the Portfolio.	Worthing	Director for Sustainability & Resources	Cabinet Member	No Green
Interview with Adur Cabinet Member for Regeneration and Planning <b>Reason for Scrutiny</b> - To consider and question the Cabinet Member on issues within the Portfolio.	Adur	Director for Sustainability & Resources	Cabinet Member	Yes. Item moved from the 2 November meeting to try and align the Cabinet Member interviews more closely. Amber

<p>Interview with Worthing Cabinet Member for Climate Emergency</p> <p><b>Reason for Scrutiny</b> - To consider and question the Cabinet Member on issues within the Portfolio.</p>	Worthing	Director for Sustainability & Resources	Cabinet Member	<p>No.</p> <p>Green</p>
<p>Review of progress on the delivery of the Housing Strategy. Also including the Homelessness and Rough sleeping strategy.</p> <p><b>Reason for Scrutiny</b> - To review the Strategies and make recommendations to the JSC.</p>	Joint	Director for Housing & Communities/ Assistant Director Housing, Homelessness & Prevention	Director for Housing & Communities/ Assistant Director Housing, Homelessness & Prevention	<p>Yes. Item moved from January 2024 because a report is also being submitted to JSC in March 2024.</p> <p>Amber</p>
<p>Annual update on progress with delivering the Climate Change agenda</p> <p><b>Reason for Scrutiny</b> - To review the progress in delivering the climate change agenda</p>	Joint	Director for Sustainability & Resources	Director for Sustainability & Resources/Assistant Director Operations & Sustainability	<p>No</p> <p>Green</p>
<p>Worthing Theatres contract monitoring</p> <p><b>Reason for Scrutiny</b> - To review the performance of Worthing Theatres.</p>	Worthing	Director for Place	Director for Place	<p>No</p> <p>Green</p>

Annual review report on the work of the Worthing BID <b>Reason for Scrutiny</b> - To review the work of the Worthing BID	Worthing	Director for Place/Assistant Director Place & Economy	Director for Place/Assistant Director Place & Economy	No Green
Annual feedback report from meetings of the West Sussex Health & Adult Social Care Scrutiny Committee (HASC) - Issues affecting Adur & Worthing <b>Reason for Scrutiny</b> - To review the work of the HASC and the impact on Adur and Worthing	Joint	Director for Sustainability & Resources and verbal report from the Council Members on HASC	Council Members on HASC to report.	No Green
JOSC Work Programme setting 24/25	Joint	Director for Sustainability & Resources	No	No Green

**Item to be arranged** - Interview with representatives of Worthing Pub Watch

**Working Group reports and other items - Dates to be confirmed**

<u>ITEM</u>	<u>AUTHORITY</u>	<u>REPORT AUTHOR</u>	<u>EXECUTIVE MEMBER/OFFICERS TO ATTEND</u>	<u>STATUS</u>
Final report of JOSC Working Group set up to review the policy used by the Councils when placing vulnerable people in accommodation outside of the Council areas.	Joint	Chairman of the Working Group	No	Working Group set up by JOSC on 14 July 2022. First meeting of the Working Group held in September 2022. Review put on hold pending review of Adur Homes by the Housing Regulator.  Amber
Working Group reviewing the effectiveness of JOSC	Joint	Chairman of the Working Group	No	First meeting of the Working Group held on 29 June 2023. Work ongoing and will be reported back to JOSC in due course.  Green

## Previous meetings held in 2023/24

**Joint Overview and Scrutiny Committee - 8 June 2023  
Shoreham Centre**

<u>AGENDA ITEM</u>	<u>AUTHORITY</u>	<u>REPORT AUTHOR</u>	<u>EXECUTIVE MEMBERS/OFFICERS TO ATTEND</u>	<u>CHANGE TO ORIGINAL WORK PROGRAMME?YES/NO/REASON</u>
<p>Planning Enforcement - The Committee is asked to review planning enforcement issues, planning enforcement policy and the Councils approach to planning enforcement</p> <p><b>Reason for Scrutiny -</b> To review the Councils approach to planning enforcement</p>	Joint	Head of Planning	Head of Planning	Item added at the request of JOSC in September following the consideration of a scrutiny request. Item previously deferred from the JOSC meeting in March.
<p>Annual JOSC report for 2022/23</p> <p><b>Reason for Scrutiny -</b> To agree the Annual report for reporting to Council meetings</p>	Joint	Joint Chairmen of JOSC	No	No
Interview with Adur	Adur	Director for Digital,	Cabinet Member	No

<p>Cabinet Member for Finance &amp; Resources  <b>Reason for Scrutiny -</b>  To consider and question the Cabinet Member on issues within the Portfolio (Interview carried over from 22/23 Year as Cabinet Member could not attend)</p>		Sustainability & Resources		
<p>Review of JOSC Work Programme including confirmation of any JOSC Working Group memberships for 2023/24 and also consideration of any possible items for future scrutiny</p>	Joint	Director for Digital, Sustainability & Resources	No	No
<p>Improving the effectiveness of overview and scrutiny</p>	Joint	To be considered by the Joint Chairpersons.	No	No



**Joint Overview and Scrutiny Committee - 6 July 2023**  
**Shoreham Centre**

<u>AGENDA ITEM</u>	<u>AUTHORITY</u>	<u>REPORT AUTHOR</u>	<u>EXECUTIVE MEMBERS/OFFICERS TO ATTEND</u>	<u>CHANGE TO ORIGINAL WORK PROGRAMME?YES/NO/REASON AND STATUS OF ITEM</u>
Interview with Adur Leader <b>Reason for Scrutiny</b> - To consider and question the Cabinet Member on issues within the Portfolio.	Adur	Director for Sustainability & Resources	Cabinet Member	No Green
Interview with Worthing Leader <b>Reason for Scrutiny</b> - To consider and question the Cabinet Member on issues within the Portfolio.	Worthing	Director for Sustainability & Resources	Cabinet Member	No Green
Update on the delivery of Our Plan and interview with Chief Executive - <b>Reason for Scrutiny</b> - To question the Chief Executive on the progress in delivering the	Joint	Director for Sustainability & Resources	Chief Executive	No Green

objectives in 'Our Plan'				
UK Shared Prosperity Fund - <b>Reason for Scrutiny</b> - Report on the progress of delivery of the work streams and how the funding is being allocated.	Joint	Assistant Director Place & Economy/Director for Place	Assistant Director Place & Economy/Director for Place	No. Item agreed by JOSC in February 2023 to be considered at this meeting but has been on the Work Programme for some time and has slipped due to the Fund timings being moved by the Government.  Amber
Review of JOSC Work Programme and consideration of any possible items for future Scrutiny	Joint	Director for Sustainability & Resources	No	No  Green

**Joint Overview and Scrutiny Committee - 7 September 2023  
Shoreham Centre**

<u>AGENDA ITEM</u>	<u>AUTHORITY</u>	<u>REPORT AUTHOR</u>	<u>EXECUTIVE MEMBERS/OFFICERS TO ATTEND</u>	<u>CHANGE TO ORIGINAL WORK PROGRAMME?YES/NO/REASON AND STATUS OF ITEM</u>
Interview with Adur Cabinet Member for Communities & Wellbeing <b>Reason for Scrutiny</b> - To consider and question the Cabinet Member on issues within the Portfolio.	Adur	Director for Sustainability & Resources	Cabinet Member	No Green
Interview with Worthing Cabinet Member for Community Wellbeing	Worthing	Director for Sustainability & Resources	Cabinet Member	No Green
Interview with Adur Cabinet Member for Adur Homes and Customer Services <b>Reason for Scrutiny</b> - To consider and question the Cabinet Member on issues within the Portfolio.	Adur	Director for Sustainability & Resources	Cabinet Member	Yes. Item moved from the July meeting to try and align the Cabinet Member interviews more closely. Amber
Interview with Worthing Cabinet Member for	Worthing	Director for Sustainability & Resources	Cabinet Member	No

<p>Citizens Services -  <b>Reason for Scrutiny</b> - To consider and question the Cabinet Member on issues within the Portfolio.</p>				<p>Green</p>
<p>Interview with Worthing Cabinet Member for Environment -  <b>Reasons for Scrutiny</b> - To consider and question the Cabinet Member on issues within the Portfolio.</p>	<p>Worthing</p>	<p>Director for Sustainability &amp; Resources</p>	<p>Cabinet Member</p>	<p>No Green</p>
<p>Joint Revenue outturn report 2022/23  <b>Reason for Scrutiny</b> - Budget scrutiny and to identify any issues from the outturn that may require any further scrutiny.</p>	<p>Joint</p>	<p>Director for Sustainability &amp; Resources/Chief Financial Officer</p>	<p>Chief Financial Officer</p>	<p>Yes. Moved from July to enable time for the report to be produced following the outturn..  Amber</p>
<p>Outline Budget Strategy 2023/24  <b>Reason for Scrutiny</b> - Budget scrutiny and to identify any issues which require further scrutiny</p>	<p>Joint</p>	<p>Director for Sustainability &amp; Resources/Chief Financial Officer</p>	<p>Chief Financial Officer</p>	<p>Yes. Moved from July to enable more time for the report to be produced in line with the Budget process.  Amber</p>

Annual review of the recovery of the Adur & Worthing evening and night time economies (ENTE) <b>Reason for Scrutiny -</b> Follow up report on the ENTE JOSC review and the outcomes of discussions with Cabinet Members on the recommendations from the review.	Joint	Director for Place/ Assistant Director for Place and Economy	Adur Cabinet Member for Communities & Wellbeing Worthing Cabinet Member for Culture & Leisure	Yes. Item moved from the July meeting to enable the relevant Cabinet Members to attend JOSC.  Amber
Review of JOSC Work Programme and consideration of any possible items for future Scrutiny	Joint	Director for Sustainability & Resources	No	No  Green

**Joint Overview and Scrutiny Committee - 2 November 2023  
Shoreham Centre (MEETING CANCELLED)**

<b><u>AGENDA ITEM</u></b>	<b><u>AUTHORITY</u></b>	<b><u>REPORT AUTHOR</u></b>	<b><u>EXECUTIVE MEMBERS/OFFICERS TO ATTEND</u></b>	<b><u>CHANGE TO ORIGINAL WORK PROGRAMME?YES/NO/REASON AND STATUS OF ITEM</u></b>
Interview with the Adur Cabinet Member Environment & Leisure	Adur	Director for Sustainability & Resources	Cabinet Member	No  Green

<b>Reasons for Scrutiny -</b> To consider and question the Cabinet Member on issues within the Portfolio.				
Interview with Worthing Cabinet Member for Culture & Leisure <b>Reasons for Scrutiny -</b> To consider and question the Cabinet Member on issues within the Portfolio.	Worthing	Director for Sustainability & Resources	Cabinet Member	No Green
Final report from the Working Group reviewing Cultural Services - Worthing Theatres Procurement	Worthing	Chairman of the Working Group	No	Yes This report was delayed to enable some issues to be clarified with a Council Member.  Green
Review of JOSC Work Programme and consideration of any possible items for future Scrutiny	Joint	Director for Sustainability & Resources	No	No  Green

**Joint Overview and Scrutiny Committee - 30 November 2023**  
**Worthing Town Hall**

<u>AGENDA ITEM</u>	<u>AUTHORITY</u>	<u>REPORT AUTHOR</u>	<u>EXECUTIVE MEMBERS/OFFICERS TO ATTEND</u>	<u>CHANGE TO ORIGINAL WORK PROGRAMME?YES/NO/REASON AND STATUS OF ITEM</u>
<p>Interview with Sussex Police &amp; Crime Commissioner &amp; Police Commander</p> <p><b>Reason for Scrutiny</b> - To question the Commissioner and Commander on local policing and anti social behaviour issues affecting their remits</p>	Joint	Director for Sustainability & Resources covering report	No	Yes. Item added at the request of JOSOC on 6 July 2023.
<p>Interview with Worthing Cabinet Member for Resources -</p> <p><b>Reasons for Scrutiny</b> - To consider and question the Cabinet Member on issues within the Portfolio.</p>	Worthing	Director for Sustainability & Resources covering report	Cabinet Member	No Green
<p>Crime and Disorder update - Interview with the Chairman of the Adur &amp;</p>	Joint	Director for Sustainability & Resources	Chairman of the Adur & Worthing Safer Communities Partnership and Cabinet	No.

<p>Worthing Safer Communities Partnership (SCP)</p> <p><b>Reason for Scrutiny</b> - To undertake the formal crime and disorder scrutiny role and scrutinise the work of the SCP.</p>			Members.	
<p>Budget update and scrutiny - Joint Budget and Worthing only</p> <p><b>Reason for Scrutiny</b> - To undertake scrutiny of the Budget and consider if any comments should be forwarded to the JSC.</p>	Worthing/Joint	Director for Sustainability & Resources/Chief Financial Officer	Chief Financial Officer	No
<p>Review of JOSC Work Programme including note of changes made since Work Programme agreed by Councils in April 2023</p>	Joint	Director for Sustainability & Resources	No	No
<p>JOSC Working Group report on the review of the Worthing Theatres contract and procurement process</p>	Worthing	Chairman of the Working Group	No	Yes. Item originally scheduled for the JOSC meeting on 2 November 2023.



## **Additional items to be considered as part of the forward Work Programme in 2024/25**

**Note:-** This draft Work Programme is a 'live' document and all dates and items contained in it are provisional and subject to change in agreement with the JOSC Joint Chairmen/Vice-Chairmen, JOSC and relevant Officers.